



# Glaxo Hoad Hill Harriers' Constitution

## 1. Title

a. The name of the club shall be "**Glaxo Hoad Hill Harriers**". Hereinafter referred to as the Club.

## 2. Objectives

The objectives of the Club shall be:

- To encourage the practice, promotion, development and participation of amateur athletics in Ulverston and the wider community.
- To provide training and coaching for members. To organise open, club, and club handicap running races.
- To organise teams to represent the Club in championships and leagues and in such other competitions as the Committee shall decide.
- The Club shall cater for the following athletics disciplines: Road Running, Track Running, Cross-Country Running and Fell Running.

The Club shall seek to be affiliated to national and regional amateur athletic bodies as the Committee consider appropriate in order to carry out the objectives of the Club.

## 3. Membership

- Membership of the Club shall be open to persons who are amateurs as defined by UK athletics governing bodies at that time, regardless of sex, age, disability, ethnicity, nationality, sexual orientation, religion or other beliefs.
- Each membership application must be made using the application form. Each candidate for membership must be proposed and elected or otherwise at a properly convened meeting of the Committee. The appropriate subscription must accompany the application for membership.
- Honorary life membership of the Club may be conferred upon any member by a majority vote of those present at an Annual General Meeting (AGM) in recognition of someone who has performed an outstanding service, or who has made an outstanding contribution to the Club.
- The Committee shall have the power to suspend or exclude any member for contravention of this Constitution, documented rules or published codes of conduct that may exist at that time. Appeal against refusal or removal may be made to the Committee.

## 4. Subscriptions

- Annual subscriptions shall become due for payment on 1st January each year, with the amounts being determined by the AGM.
- The Club will keep subscriptions at levels that will not pose a significant obstacle to people participating.
- Members joining during the year shall pay in full until 1 April and thereafter a pro rata reduced fee as determined by the Membership Secretary. Members joining after the 1 December shall be deemed to have paid their subscription for the following year.
- Any member failing to make payment by 31 January shall cease to be entitled to the rights and privileges of membership and may be expelled provided that notice has been sent at least twice to the member's last known address or email address informing him/her of the proposed action.

## 5. Management

- The management of the Club shall be vested in a Committee that shall consist of the Chairman, Treasurer and Secretary who shall be Officers of the Club together with a maximum of fifteen other members.
- Nominations must be proposed and seconded by full members and have the consent of the nominee.
- All Committee members shall be elected at the AGM and remain in office until the conclusion of the AGM of the following year.

d. Committee members may be re-elected except that the Chairman, Secretary, Treasurer and Race Director may not hold office for longer than 3 consecutive years. Persons standing down from the offices of Chairman, Secretary, Treasurer and Race Director will be eligible to be elected for a

different position. Previous holders of the office of Chairman, Secretary, Treasurer and Race Director will become eligible for the same position after a period of one year.

e. Five elected Committee members are required for a quorum for a Committee meeting to take place providing that one of these shall be the Chairman, Vice Chairman or Secretary.

f. The Committee shall have the power to fill vacancies if they arise and to co-opt members for particular projects, but co-opted members shall not have a Committee vote.

g. The Committee shall also have the power to establish any sub Committee deemed appropriate to assist in meeting the objectives of the Club and to delegate to these sub Committees such duties as may be considered appropriate.

h. The Committee shall have the power to appoint individuals to perform specific duties on behalf of the Committee and to delegate to those individuals such duties as they consider appropriate.

i. The Committee shall hold meetings at their discretion,

j. The Committee shall decide any question as to the interpretation of the Constitution and deal with any matter not provided for therein.

## **6. Annual General Meeting**

a. The AGM shall be held in the month of January as dictated by the practical circumstances applicable at that time.

b. At the AGM the meeting will:

1. Receive the annual report of the Chairman.
2. Receive the financial statements and the Treasurer's report.
3. Elect the officers and the Committee and authorise cheque signatories for the ensuing year.
4. Consider any amendment to the constitution of which due notice has been given to all members. Any proposed change to the Constitution must be received by the Secretary at least 21 days preceding the meeting in order that all members shall have sufficient notice of the proposal.
5. Transact any other notified business.

c. At least 21 days notice shall be given by email or in writing to members of the date, venue and agenda items for the AGM

d. All registered members of the Club at the meeting who are aged 18 years or more shall have one vote as voting members. In the case of an equality of votes the Chairman will have a second casting vote. Voting by simple majority shall be by a show of hands except where the Chairman decides voting shall be by ballot.

## **7. Extra-Ordinary General Meeting**

a. An EGM may be called by the Committee to discuss changes to the Constitution and Rules or any other Club business too urgent to wait for the AGM.

b. An EGM must be called if 25% of voting members so petition the Secretary in writing.

c. 21 days notice of an EGM must be given to all members by email or in writing together with the motion/s to be discussed. No other business shall be conducted.

d. Procedures for voting shall be as used for the AGM.

## **8. Finance**

a. The financial year of the Club shall end on 31st December.

b. All funds belonging to the Club shall be deposited with a bank or building society in accounts that

shall carry the Club title. Payments on behalf of the Club made by cheque shall be signed by the treasurer and countersigned by another person duly authorised by the committee. Those authorised to sign cheques shall be agreed at the AGM and will be recorded in the AGM minutes.

## **9. Property and Funds**

- a. The property of the club shall be vested in three trustees who shall be appointed by the Committee.
- b. The property and funds of the Club cannot be used for the direct or indirect private benefit of members other than as reasonably allowed by the Rules and all surplus income or profits are reinvested in the Club.

## **10. Winding Up**

- a. The members may vote to wind up the Club if not less than three quarters of those present and voting support that proposal at a properly convened general meeting.
- b. The Committee will then be responsible for the orderly winding up of the Club's affairs.
- c. After settling all liabilities of the Club, the Committee shall dispose of the net assets remaining to one or more of the following:
  1. To another club with similar sports purposes which is a registered charity and/or
  - 2 To another club with similar sports purposes which is a registered CASC and/or
  - 3 To the Clubs national governing bodies for use by them for related community sports.

## **11. Alterations to the Constitution**

The Constitution may be altered but only by a resolution passed by two-thirds of those present and voting at an AGM or an EGM called for that purpose.

## **12. Revision History**

This Constitution was formally adopted at the AGM held on 18 Jan 2024, and replaces the Constitution adopted at the AGM held on 14 Jan 2016 and replaces the constitution adopted on 10 January 2013 and the club's original Constitution used since January 2004.

APRIL 2024